

MEMBERS

Councillor LACEY, OBE (Chairman); Councillors BELSEY, Mrs CHARLTON and POTTER.

AGENDA

- 1. MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2001 – Previously circulated.**
- 2. APOLOGIES FOR ABSENCE.**
- 3. URGENT ITEM(S) OF BUSINESS.** The Chairman to notify the Panel of any item(s) of urgent business to be added to the agenda.
- 4. RIGHT TO ADDRESS MEETING/ORDER OF BUSINESS.** The Chairman to report any requests received to address the Panel from a member of the public or from a Councillor in respect of an item listed below and that such items be taken at the commencement of the meeting.
- 5. EXCLUSION OF THE PUBLIC.** The Chief Executive considers that discussion of the following items is likely to disclose exempt information defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in confidential session. The relevant paragraphs of Schedule 12A are shown beneath the item or within the open section of the minutes.
- 6. CONFIDENTIAL MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2001 – Previously circulated.**
- 7. DISCRETIONARY RATE RELIEF.** Report of Business Rates and Income Manager – **Report 07.**

(Exempt information reason - Para 7 – Personal, financial or business information).

Inspection of Background Papers – Please see contact details listed in each report.

Councillor Right of Address - Councillors wishing to address the meeting who are not members of the Panel must notify the Chairman in advance.

Public Right of Address – Requests by members of the public to speak on a matter which is listed in this agenda must be **received** in writing by no later than 12 Noon, 2 working days before the meeting e.g. if the meeting is on a Wednesday, received by 12 Noon on the preceding Monday). The request should be made to Democratic Services at the address listed below. The request may be made by, letter, fax, or electronic mail. For further details on the rules about speaking at meetings or for asking a question on a matter not listed on an agenda please contact Democratic Services.

Further Information – Councillor contact details, committee membership lists and other related information are also available from Democratic Services.

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